

Uploading Files into Project Dox

Log into Project Dox by entering your E-mail address and password.

Enter your e-mail address and password to continue.

IMPORTANT - PLEASE READ CAREFULLY THE TERMS OF USE BELOW. BY USING YOUR E-MAIL ADDRESS AND PASSWORD TO ACCESS THE STATE OF IDAHO DIVISION OF BUILDING SAFETY PROJECTDOX INFORMATION EXCHANGE SITE, YOU INDICATE YOUR ACCEPTANCE OF THE TERMS AND CONDITIONS OF THIS

E-mail:

Password:

[Forgot your password?](#)

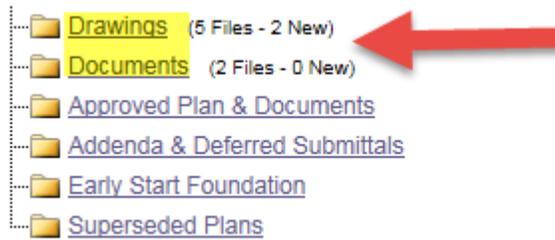
- [How to Install Project Dox Components](#)
- [How to Review Plan Markups](#)
- [How to Upload into Project Dox](#)
- [How to download Approved Plans](#)

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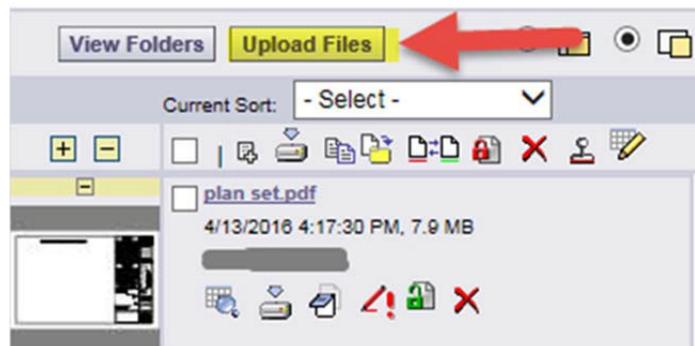
Locate your project by clicking on the “My Projects” button. Or you may conduct a search by entering the project number or street name in the search bar.



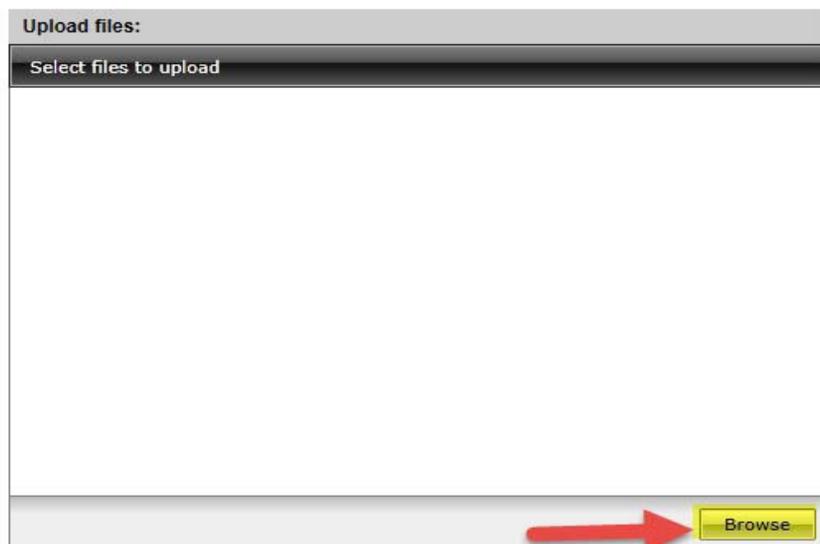
Click to open the appropriate folder.



Select “Upload Files”



When the pop-up box appears, select browse and locate the files that you need to upload for review.



When all files have been uploaded into the appropriate folder, please complete your workflow task. If you are not sure how to complete your workflow task you may view the workflow task tutorial located on Project Dox login screen.