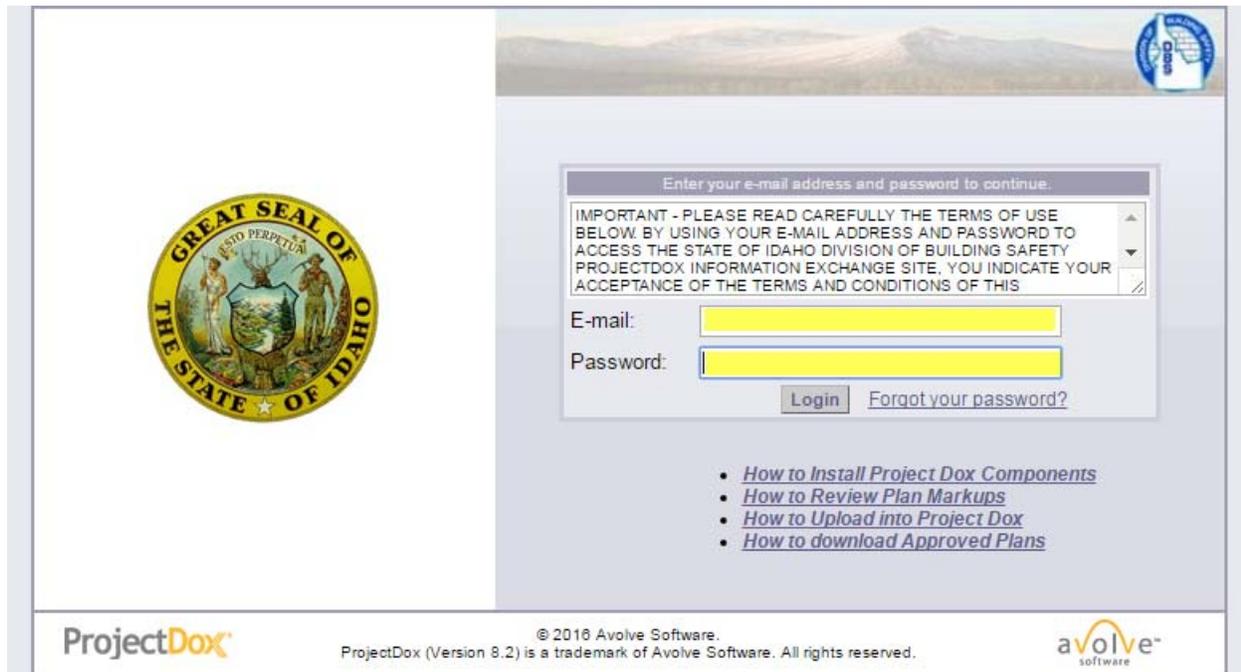


Viewing & Identifying Plan Markups

*Please note, you may encounter problems viewing markups if you have not properly installed the Project Dox components. It is highly recommend you follow the installation guidelines before proceeding.

Log into Project Dox by entering your E-mail address and password.



Enter your e-mail address and password to continue.

IMPORTANT - PLEASE READ CAREFULLY THE TERMS OF USE BELOW. BY USING YOUR E-MAIL ADDRESS AND PASSWORD TO ACCESS THE STATE OF IDAHO DIVISION OF BUILDING SAFETY PROJECTDOX INFORMATION EXCHANGE SITE, YOU INDICATE YOUR ACCEPTANCE OF THE TERMS AND CONDITIONS OF THIS

E-mail:

Password:

[Login](#) [Forgot your password?](#)

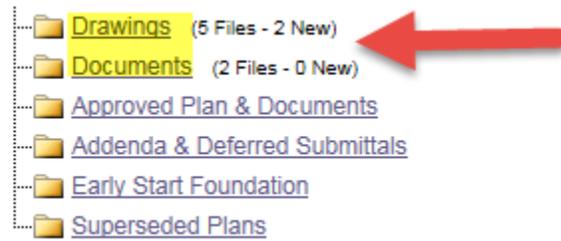
- [How to Install Project Dox Components](#)
- [How to Review Plan Markups](#)
- [How to Upload into Project Dox](#)
- [How to download Approved Plans](#)

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Locate your project by clicking on the “My Projects” button. Or conduct a search by entering the project number or street name in the search bar.

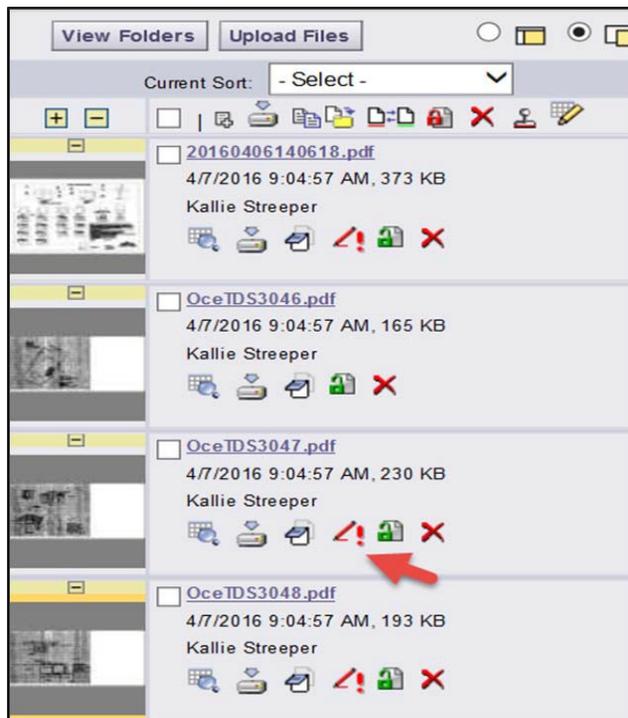


Once in your project, open the folders to view plan markups.



A plan examiner has made markups if a red pencil and exclamation point is located below the file name.

Click on the red pencil/exclamation point button to view the plan markups.



If the markup name is a “Finding” corrections are required.

If the markup name is a “Note” a resubmittal is not required; however, it is highly recommend that you read these notes as they contain pertinent information.

Checkmark the “View” box and then select the "View" button.



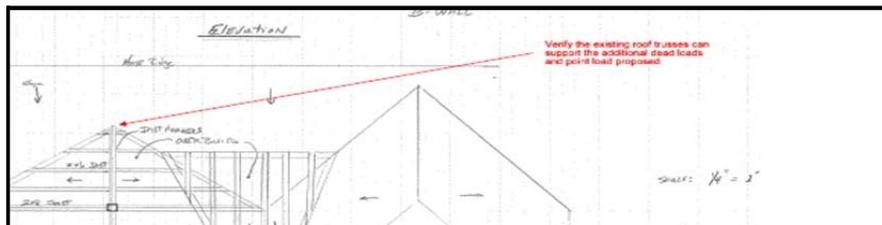
[Close Win](#)

Markups attached to **ARF01-002-0002-I2228-CNTRY-2 CAR-SET.pdf**

View	Edit	Markup Name	Author	Date			
<input checked="" type="checkbox"/>		Finding Driveway Width	Tom	5/18/2016 8:43:39 AM			
<input type="checkbox"/>		Note Setback	Tom	5/18/2016 8:48:00 AM			
<input type="checkbox"/>		Note Energy Cert	Tom	5/18/2016 8:48:39 AM			
<input type="checkbox"/>		Note Braced Wall	Tom	5/18/2016 8:57:20 AM			
<input type="checkbox"/>		Note Truss Package	Tom	5/18/2016 8:58:40 AM			
<input checked="" type="checkbox"/>		Finding Design Criteria	Tom	5/18/2016 9:01:35 AM			

View/Edit

After selecting view, a pop up box will display that specific markup.



****Note, it’s important to open both the drawings and the documents folder. Doing this ensures that all required corrections get addressed.**